



Association of UK Course Measurers

Chairman: Hugh Jones

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Notice of Annual General Meeting 2019

The Annual General Meeting of the Association of UK Course Measurers will be held on

Saturday 23 November 2019 in the London Marathon offices, 190 Great Dover Street, London, SE1 4YB, commencing at 2 pm.

Members may also attend as observers the meeting of the Directors (Course Measurement Working Party) commencing at 11 am. A sandwich lunch will be provided.

AGENDA

1. Directors report
2. Treasurer's report and accounts
3. Election of Directors (CMWP members)
4. Appointment of examiner for accounts
5. Any other business notified in advance

Nominations for CMWP must be received by the Secretary no later than **Monday 11 November 2019**. Nominations must be proposed and seconded and accompanied by the agreement of the nominee. Nominations may be sent by email.

Matters for discussion under item 5 must be notified to the Secretary no later than **Monday 11 November 2019**.

All members wishing to attend the AGM or the CMWP meeting must notify the Secretary by **Monday 18 November 2019** so that seating, catering and security arrangements can be made. Members wishing to claim the travel subsidy (details given in email notification) must notify the Secretary by **Monday 18 November 2019**.

Proxy voting forms must reach the Secretary by **Tuesday 19 November 2019** (details given in email notification).

(Notes on Agenda items, the Directors report and other supporting documents are given on subsequent pages.)

Notes on Agenda Items.

1. *Directors report* – see page 3.
2. *Accounts* – Our financial year ends on 30 September. Accounts will be available at the meeting and will be posted on the AUKCM website as soon as they are available.
3. *Election of Directors* – All members of CMWP serve for a 3-year term. There are a maximum of 12 Directors (3 Officers, 6 ACMSs, 1 International & 2 other measurers). To preserve our existing 3-year rotation, the following positions are open for election this year: Treasurer, ACMS Midlands, ACMS Scotland and Measurer.

CMWP will nominate Ken Kaiser (Treasurer), Colin Tether (ACMS Midlands), Mike Burns (ACMS Scotland) and Charmian Heaton (Measurer).

Phil Holland (Secretary), Dene Townend (ACMS North) and Paul Hodgson (International Measurer) will continue to serve until 2020. Hugh Jones (Chairman), Phil Cook (ACMS Wales) and Brian Porter (Measurer) will continue to serve until 2021. The ACMS South and Northern Ireland positions are currently vacant.

4. *Appointment of Examiner for the accounts.* CMWP will propose Charmian Heaton.
5. *Any other business* – Only items included on the Agenda will be discussed, and these will be restricted to AUKCM administrative and organisational matters. Technical matters regarding measurement or certification should be raised for consideration by the CMWP.

Directors Report

1. The principal aim of the Association is to establish and maintain a system for the accurate measurement and certification of road race courses in the UK.
2. The Association is a Company Limited by Guarantee (Registration No. 10585713). The Association continues to be governed by the CMWP (Board of Directors) with a maximum 12 Directors. The Company currently has 37 subscribing members.
3. The Association maintains two websites. The AUKCM website at <http://aukcm.org.uk/> is the administrative website for the Association. It gives general information about the Association and includes notices and minutes of meetings. It also includes a number of historical documents relating to course measurement.
4. The UK Course Measurement website at <http://coursemeasurement.org.uk/> is the main reference source for course measurement in the UK. It provides access for race directors, runners and course measurers to details of measurements, measurers and certificates. It also includes basic information on requirements for measurement, an online theory seminar for training potential measurers and general information about course measurement. The Course Measurement website is operated and maintained by Sandford Arts Ltd for the Association, and the webmaster is Mike Sandford.
5. The online administrative and certification system now covers England, Wales and Scotland. Almost all requests for renewal certificates now come through the website.
6. Two new measurers have qualified as Grade 2 during the year in the South and one in the Midlands.
7. The following served on the CMWP during the year:
 - Hugh Jones (Chairman)
 - Phil Holland (Secretary)
 - Ken Kaiser (Treasurer)
 - Kym Wheeler (ACMS Midlands)
 - Dene Townend (ACMS North)
 - Phil Cook (ACMS Wales)
 - Mike Burns (ACMS Scotland)
 - Paul Hodgson (AIMS/IAAF measurer)
 - Brian Porter (UK measurer)
 - Charmian Heaton (UK Measurer)