



Association of UK Course Measurers

Chairman: Hugh Jones

Secretary: Phil Holland

Minutes of Annual General Meeting 2019

Held on **Saturday 23 November 2019** in the London Marathon offices, **190 Great Dover Street, London, SE1 4YB, commencing at 1:45 pm.**

Present: Chairman, Treasurer, Secretary and 12 other members.
Apologies: 7 apologies received.

1. Directors Report

The Directors report had been circulated with the Agenda. Report *Accepted*.

2. Treasurer's Report & Accounts

The Treasurer presented a summary account for the full year, which showed a healthy position. The accounts were *accepted*. (Summary accounts attached.)

3. Election of Officers & Directors

All Directors now serve for a 3-year term. There are a maximum of 12 Directors (3 Officers, 6 ACMSs, 1 International & 2 other measurers). To preserve our existing 3-year rotation, the following positions are open for election this year. Treasurer, ACMS Midlands, ACMS Scotland, Measurer.

The Directors nominated Ken Kaiser (Treasurer), Colin Tether (ACMS Midlands), Mike Burns (ACMS Scotland) and Charmian Heaton (Measurer) to serve until 2022. There were no other nominations. *Elected unanimously*.

(Colin Tether has recently replaced Kym Wheeler as ACMS (Midlands))

Elected: – **Ken Kaiser** (Treasurer), **Colin Tether** (ACMS Midlands), **Mike Burns** (ACMS Scotland) and **Charmian Heaton** (Measurer).

(Phil Holland (Secretary), Brian Porter (Measurer) and Paul Hodgson (International Measurer) will continue to serve until 2020. Hugh Jones (Chairman), Phil Cook (ACMS Wales) and Brian Porter (Measurer) will continue to serve until 2021. The ACMS (South) position is currently filled by the Secretary.) Phil Holland reminded the meeting that he would be stepping down at the end of 2020 from his roles as Secretary, ACMS (South), Lead Trainer and aukcm.org.uk webmaster.)

4. Appointment of examiner for accounts

Phil Holland nominated **Charmian Heaton**. *Appointed unanimously*.

5. Any other business notified in advance

There were no items notified in advance.

The meeting closed at 2:05 pm.

Association of UK Course Measurers

Income and Expenditure Account for 12 months ended 30th September 2019

Course Measurement Income

England Athletics	3,105.00		
Welsh Athletics	210.00		
Scottish Athletics	501.00		
ARC	177.00		
			3,993.00

Invoiced not yet paid			
UKA	771.00		
Welsh Athletics	57.00		
Scottish Athletics	222.00		
ARC	78.00		
TOTAL Income			1,128.00
			5,121.00

Expenditure

Website hosting 2018	-600.00		
Website hosting 2019	-1,800.00		
1st Nov 18 to 30th Sep 19			-2,400.00

Re-measurement expenses			-
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Travel expenses			-
Training Day			-
AGM Room & Lunch	2018	-95.00	-95.00
AGM Travel	2018	157.05	157.05
AGM Room & Lunch	2019	-300.00	Accrued -300.00
Travel	2019	-800.00	Accrued -800.00

Companies House	-13.00		-13.00
Purchase Jones Counters			-
Sundry Expenses	-11.83		-11.83
TOTAL Expenditure 2018/19			-3,462.78
Corporation Tax paid for prior years			-771.78

Surplus of Income over Expenditure			886.44
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plus surplus brought forward			2,938.57
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3,825.01

Represented by:

Balance at bank	30-Sep-19	7,333.57	
plus Debtors		1,128.00	
less Accruals		-1,100.00	
Reserves		-3,536.56	
		<u>3,825.01</u>	

Association of UK Course Measurers

Income and Expenditure Account for 12 months ended 30th September 2018

Course Measurement Income

England Athletics	2,877.00		
Welsh Athletics	261.00		
Scottish Athletics	267.00		
ARC	102.00		
			3,507.00

Invoiced not yet paid			
UKA	1,599.00		
Welsh Athletics	114.00		
Scottish Athletics	138.00		
ARC	54.00		
TOTAL Income			1,905.00
			5,412.00

Expenditure

Website hosting 2017	300.00		
Website hosting 2018	-2,000.00		
1st Nov 17 to 30th Sep 18			-1,700.00

Re-measurement expenses			-
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Travel expenses			-
Training Day			-
AGM Room & Lunch	2017	-35.00	-35.00
AGM Travel	2017	48.41	48.41
AGM Room & Lunch	2018	-185.00	Accrued -185.00
Travel	2018	-800.00	Accrued -800.00

Companies House	-13.00		-13.00
Purchase Jones Counters	-360.00		-360.00

TOTAL Expenditure			-3,044.59
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Surplus of Income over Expenditure			2,367.41
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plus surplus brought forward			571.16
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2,938.57

Represented by:

Balance at bank	30-Sep-18	5,555.13	
plus Debtors		1,905.00	
less Accruals		-985.00	
Reserves		-3,536.56	
		<u>2,938.57</u>	