



# Association of UK Course Measurers

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## Notice of Annual General Meeting 2020

The Annual General Meeting of the Association of UK Course Measurers will be held on

**Saturday 21 November 2020 at 10:45 am. With the exceptional circumstances this year, the meeting will be on Zoom. Prior registration is necessary** (see below).

Members may also attend as observers the meeting of the Directors (Course Measurement Working Party) commencing at 11:00 am.

### AGENDA

1. Directors report
2. Treasurer's report and accounts
3. Election of Directors (CMWP members)
4. Appointment of examiner for accounts
5. Any other business notified in advance

Nominations for CMWP must be received by the Secretary no later than **Monday 9 November 2020**. Nominations must be proposed and seconded and accompanied by the agreement of the nominee. Nominations may be sent by email.

Matters for discussion under item 5 must be notified to the Secretary no later than **Monday 9 November 2020**.

All members wishing to participate in the AGM or the CMWP meeting must notify the Secretary by **Monday 16 November 2020** so that Zoom access details may be sent.

Proxy voting forms must reach the Secretary by **Tuesday 17 November 2020** (details given in email notification).

(Notes on Agenda items, the Directors report and other supporting documents are given on subsequent pages.)

## Notes on Agenda Items.

1. *Directors report* – see page 3.
2. *Accounts* – Our financial year ends on 30 September. Accounts will be circulated as soon as they are available.
3. *Election of Directors* – All members of CMWP serve for a 3-year term. There are a maximum of 12 Directors (3 Officers, 6 ACMSs, 1 International & 2 other measurers). To preserve our existing 3-year rotation, the following positions are open for election this year: Secretary, ACMS North, ACMS South & International Measurer.

CMWP will nominate Dene Townend (ACMS North), Ian Isaacs (ACMS South) & Paul Hodgson (International Measurer). There are currently no nominations for Secretary.

Hugh Jones (Chairman), Phil Cook (ACMS Wales) and Brian Porter (Measurer) will continue to serve until 2021. Ken Kaiser (Treasurer), Colin Tether (ACMS Midlands), Mike Burns (ACMS Scotland) and Charmian Heaton (Measurer) will continue to serve until 2022. The Northern Ireland position is currently vacant.

4. *Appointment of Examiner for the accounts.* CMWP will propose Charmian Heaton.
5. *Any other business* – Only items included on the Agenda will be discussed, and these will be restricted to AUKCM administrative and organisational matters. Technical matters regarding measurement or certification should be raised for consideration by the CMWP.

## Directors Report

1. The principal aim of the Association is to establish and maintain a system for the accurate measurement and certification of road race courses in the UK.
2. The Association is a Company Limited by Guarantee (Registration No. 10585713). The Association continues to be governed by the CMWP (Board of Directors) with a maximum 12 Directors. The Company currently has 41 subscribing members.
3. The Association maintains two websites. The AUKCM website at <http://aukcm.org.uk/> is the administrative website for the Association. It gives general information about the Association and includes notices and minutes of meetings. It also includes a number of historical documents relating to course measurement.
4. The UK Course Measurement website at <http://coursemeasurement.org.uk/> is the main reference source for course measurement in the UK. It provides access for race directors, runners and course measurers to details of measurements, measurers and certificates. It also includes basic information on requirements for measurement, an online theory seminar for training potential measurers and general information about course measurement. The Course Measurement website is operated and maintained by Sandford Arts Ltd for the Association, and the webmaster is Mike Sandford.
5. The online administrative and certification system now covers England, Wales and Scotland.
6. Our activities have been seriously disrupted this year by the Covid-19 virus. The number of measurement carried out has more than halved.
7. Three new measurers have qualified as Grade 2 during the year in the South and one in the Midlands.
8. The following served on the CMWP during the year:
  - Hugh Jones (Chairman)
  - Phil Holland (Secretary)
  - Ken Kaiser (Treasurer)
  - Colin Tether (ACMS Midlands)
  - Dene Townend (ACMS North)
  - Phil Cook (ACMS Wales)
  - Mike Burns (ACMS Scotland)
  - Paul Hodgson (WA/AIMS measurer)
  - Brian Porter (UK measurer)
  - Charmian Heaton (UK Measurer)