



Minutes of the Annual General Meeting held at 1000 on 5 November 2022 at Locus of Walthamstow, London

Present: Hugh Jones – Chair
Mike Burns – Secretary
Ken Kaiser - Treasurer
Dene Townend
Phil Cook
Paul Wood

On-line (via Microsoft Teams)

Colin Tether
Paul Hodgson
Brian Porter
Dave Gough
Geoff Sandford

• Apologies for absence:

Apologies were received from Ian Isaacs, Charmian Heaton, John Dryburgh, Chris Sewell, Rod Paris, Mark Evans, Robin Houghton, Tim Cook, Steve Crane, Les Hill, Chris Marcol, and Paul Dodd.

• Director's Report:

Company Membership – It was noted that there were 43 full members of the Association with the right to attend and vote at all general meetings. This represents only 50% of all active measurers. It was agreed that the Secretary would contact all measurers inviting them to apply for full membership.

Measurers – There are 86 active measurers currently listed in the AUKCM database. However, the database also lists 335 measurers, including those active, inactive, retired and trainees. It was agreed that the database should be reviewed and redesigned to make it easier to identify those in each category.

The report was accepted and is appended to these minutes (Annex 1).

• Treasurer's report and accounts - Ken Kaiser:

The report (Annex 2) and accounts (Annex 3) were presented by the Treasurer and were accepted.

• Election of Officers & Directors:

The following were eligible for re-election and were appointed for the next 3 years:
Ken Kaiser, Mike Burns, Colin Tether & Charmian Heaton.

- **Appointment of examiner for accounts:**

Charmian Heaton was reappointed.

- **Any other AGM business notified in advance:**

No issues had been notified.

The meeting closed at 1030.



AUKCM Directors' Report: 2021/22

Introduction:

The Association is a company limited by guarantee and the Objects of the Association are:

- a) to establish and maintain a system for the accurate measurement and certification of road race courses in the UK;
- b) to arrange and manage the recruitment, training, registration, grading and accreditation of road race course measurers in the UK;
- c) to regulate the delivery of an effective system of course measurement by accredited course measurers for the benefit of road race organisers and competitors in the UK;
- d) to foster and promote road race course measurement in the UK;
- e) to liaise with and advise the appropriate governing bodies, road race organisers and competitors.

Directors:

The following served as directors in the year 2021/22:

Hugh Jones – Chair
Mike Burns – Secretary and ACMS Scotland
Ken Kaiser - Treasurer
Phil Cook – ACMS Wales
Charmian Heaton – UK Measurer and Examiner of Accounts
Paul Hodgson – WA/AIMS Measurer
Ian Isaacs – ACMS South
Brian Porter – UK Measurer
Colin Tether - ACMS Midlands
Dene Townend – ACMS North

Company Membership:

As of 31 October 2022, the Company had 43 subscribing (full) members. Full members have all rights provided in the company articles, including voting rights at general meetings.

All other members are classed as Associates and will receive notices of meetings and general circulars but have no other rights of membership.

Measurers:

The number of **active** measurers in each area is:

- Midlands: 7
- Wales: 6
- Scotland: 9

- North: 26
- South: 38
- **Total:** **86**

The AUKCM website lists 335 measurers but this includes trainees, retired measurers and other inactive members. During the coming year the opportunity will be taken to rationalise this register of measurers.

Trainees:

There are currently 47 Trainees on the Associations books.

Measurement Activity:

This year has seen a significant increase in measurement activity as the disruption brought about by the Covid pandemic has receded. In the period 1 January to 31 October the following were recorded:

Area	Measurements (Jan to Oct 2022)					Certificates (new + renewals)			2021 (12 months)
	Road	Unsealed	MT	Other	Total	UKA	ARC	Total	
South	153	3	20	2	178	803	25	828	797
North	163	3	11	1	178	513	8	521	545
Midlands	78	2	14	2	96	294	6	300	244
Wales	33	-	-	-	33	85	1	86	104
Scotland	37	-	4	-	41	221	3	224	208
TOTAL	464	8	49	5	526	1916	43	1959	1898

AUKCM
1 November 2022

Treasurers report AGM 2022

Once again,my thanks to Charmian Heaton for her help in preparing the accounts.

You should have copies of the balance sheet. If anyone has any queries , please do not hesitate to contact me (ken.kaiser@btinternet.com)

Our opening balance for this year is up to £7,452 compared to £6,080,as is income for the year, so overall income for the year is up from £4284 to £6437 . This is from measurement of club races (157 races 21/22 compared to 95 20/21) and non-club races (396 21/22 , 248 20/21).

So income is up and our balance at the bank is up. We have been offered £500 from ARC to cover expenses for this years AGM.

There is still a small number of unlicenced races obtaining measurement certificates , for which we do not get paid from the licencing bodies. I will continue to chase these up, but I know it is difficult for measurers to ensure that the races they are measuring are licenced.

Our main expenditure over the year is the maintenance fees for the 2 websites totalling £209/month. This year we have also spent £750 on new Jones counters,indicating that new trainees are coming through. We also spend £430/yr on liability insurance ,also any expenses involved with the AGM.

Overall,we are in a healthy position ,the current fees paid by the governing bodies covering our expenses, so I do not think there is any need to consider increasing the fees.

Ken Kaiser

Treasurer

Association of UK Course Measurers

Income and Expenditure Account for 12 months ended 30th September 2022

Course Measurement Income	
England Athletics	3,965.50
Welsh Athletics	243.00
Scottish Athletics	198.00
ARC	482.50
	4,889.00

Invoiced not yet paid	
UKA	1,335.00
Welsh Athletics	132.00
Scottish Athletics	63.00
ARC	18.00
TOTAL Income	1,548.00
	6,437.00

Expenditure	
Website hosting	2,512.61
	-
	2,512.61

Re-measurement expenses	
Insurance	430.00
	-
	430.00

Travel expenses	
Training Day	96.25
AGM Room & Li	167.76
AGM Travel	374.99
AGM Room & Li	380.00
Travel	900.00
	Accrued
	300
	900.00

Companies House	13.00
Purchase Jones Counters	750.00
Sundry Expenses	26.75
TOTAL Expenditure 2021/22	5,651.36
Corporation Tax paid for prior years	
	785.64

Surplus of Income over Expenditure	
plus surplus brought forward	3,478.18
	4,263.82

Represented by:	
Balance at bank	30-Sep-22
plus Debtors	7,452.38
less Accruals	1,548.00
Reserves	-
	1,200.00
	-
	3,536.56
	4,263.82

Association of UK Course Measurers

Income and Expenditure Account for 12 months ended 30th September 2021

Course Measurement Income	
England Athletics	2,814.00
Welsh Athletics	102.00
Scottish Athletics	27.00
ARC	36.00
	2,979.00

Invoiced not yet paid	
UKA	1,602.00
Welsh Athletics	117.00
Scottish Athletics	75.00
ARC	
TOTAL Income	1,794.00
	4,773.00

Expenditure	
Website hosting	2,484.00
	-
	2,484.00

Re-measurement expenses	
Insurance	413.80
	-
	413.80

Travel expenses	
Training Day	
AGM Room & Li	2020
AGM Travel	2020
AGM Room & Li	2021 -
Travel	2021 -
	Accrued
	360.00
	500.00

Companies House	13.00
Purchase Jones Counters	-
Sundry Expenses	31.08
TOTAL Expenditure 2020/21	3,801.88
Corporation Tax paid for prior years	1.40
	969.72

Surplus of Income over Expenditure	
plus surplus brought forward	-
	969.72

Represented by:	
Balance at bank	30-Sep-21
plus Debtors	6,080.74
less Accruals	1,794.00
Reserves	-
	860.00
	-
	3,536.56
	3,478.18